

HSA Meeting 03-07-2019 MINUTES, Time/Location: 6:00pm at Cook-Wissahickon

HSA Board Members Attending: Dan M, Kellie R, Elisabeth C, Stef T

Dan M: Officially Started Meeting at 6:05

- Welcome and Motion to Approve Feb Minutes - Approved
- Open Discussion for Attendees: No Comments
- [February Treasurer's Report](#): Elisabeth C.
 - Current balance as of 02/28/19: **\$12,005.81**
 - Book fair was successful - Book Fair sales income was \$3639.14 (*HSA covered \$47.42 in taxes for students who didn't have enough cash with them to cover the taxes. Need to remind families before April Book Fair to remember taxes when determining money to send). These sales bring in 2600 in Scholastic money for school, which Mr. Lowe reported will cover purchase of all Summer Reading books.
 - To date (through 2/28), families have donated \$1,015 for the 50th Anniversary Campaign
 - Total NUT day Donations (Sept-Feb): \$7851.00
- Volunteering Update: Dan (on behalf of Ashley)
 - BOGO Book Fair: Scheduled for first week in April (same week as conferences). Will use Scholastic site again to recruit volunteers, share class schedules, and allow families to set up ewallets for students (create electronic account with funds instead of sending cash).
 - **Clearances**: It was reiterated by HSA and Mr. Lowe that all volunteers must have clearances. Moving forward, there is a zero tolerance policy in district regarding clearances. Volunteers must have completed all SDP steps for clearances. There are more than 50 fully cleared volunteers to date, which is great, but more needed. A few field trips have already been cancelled because there were not enough volunteers with clearances. Email cookwisshsa@gmail.com if you have questions about your status. Visit <https://www.philasd.org/face/volunteer/> to start the process. HSA also planning a table during conferences again to help parents get started with process.
 - Pretzel Days: Looking for volunteers for bagging pretzels Tuesday mornings. Discussion about potential to change how pretzels are sold (back to weekly cash sales) or possibly discontinuing for next school year. This is not currently a fundraiser.
- By-laws Committee: First meeting 3/21 at Alyssa's house likely at 6:30 (if not on board and interested in attending, email cookwisshsa@gmail.com).
- Fundraising Update
 - Parent Camilla J. presented potential fundraiser with Marchiano's — sell gift cards or breads. Everyone interested and in favor. Likely to sell gift cards or let parents order breads during conferences. Money raised could go toward replacing or redoing CW sign on front meadow, which is starting to look worn. (If the sign can be easily refurbished or just turned around, the funds would go toward our general fundraising goals).
 - 50th Anniversary: Fundraising efforts going well. Committee is getting started (if not on board and interested in joining, email cookwisshsa@gmail.com). Committee is planning events for 50th Anniversary celebration in the fall with opening time capsule and possible coordination with 5K event, researching history, gathering archives and pics, marketing the event, etc.
 - Corporate/Business Fundraising: Thank you to Margie N, Gina S, and Alyssa B. for their work putting together packets for parent volunteers to bring to local businesses to ask for support (looking for financial support, open to in-kind donations we can use as raffle

items or give aways for events like the 5k). Parent volunteers now soliciting support from these businesses.

- Dine to Donate Events:
 - Spicy Belly: Thanks to all who came out to help make it a success
 - March Dine to Donate will be at Tony Roni's on 3/22 10am-10pm - Mention you are a Cook-Wissahickon supporter when ordering. Good for dine-in, take-out, and delivery
- 5K Update: Kellie
 - Date is 9/21. Looking for suggestions on theme to emphasize it's part of 50th Anniversary.
 - Proceeds will benefit 50th Anniversary Campaign goals
- Wissahickon Sustainability Council Update: Congratulations to the WSC on winning a \$25,000 grant, which will be used to start funding Phase 1 on the schoolyard depaving plan.
- Nomination Committee: Dan is looking to form a committee to fill potential open board positions. Parent Joanne W-G interested.
- Comments from Teacher Rep: Ms. Richards in attendance. No comments.
- HSA Meeting adjourned and Mr. Lowe started Title 1 Meeting at 6:45