

HSA Meeting 10-04-18 MINUTES, Time/Location: 5:00pm at Cook-Wissahickon School Library

HSA Board Members Attending: Dan M, Gina B, Elyse C, Alyssa B, Ashley R, Elisabeth C, Margaret N, Stef T, Michael Lowe

Dan M: Officially Started Meeting at 5:10

- Reintroduction of HSA Board Members, Attendees Introduction, Introduction of President and VP from Philadelphia Home and School Council (PHSC), and teacher representative: Mrs. Grimes
- Opening Remarks: Dan
 - Lots of great events, involvement to date. Wissahickon Sustainability's Sept event was a great success, back to school night went well (special thanks to Ms. Brown for helping out with proving tablets for HSA to get members to sign up), membership numbers up over previous years so far. Thanks for Board members for all their work to date. Paypal is great addition.
 - Thanks to PHSC for coming to meeting tonight to officially appoint our board. PHSC meetings are open to all members to attend. Meeting schedule set and available on PSD website. They announce agenda about 2 weeks before meetings. Great resource.
- Membership Update: Stef
 - Have more than 20% family involvement to date, which is good. Ms. Klein's class is currently in the lead for most members and will likely win first pizza party (We will know final numbers as of Oct. 1 by 10/5 and will formally announce winner and date of party). We extended our membership drive through 11/9 so any classes with 90% involvement will win pizza party then.
 - Parent asked if parents know they can join and that just means they are voting members and not signing up/committing to do anything. HSA will continue to include and highlight more that all are welcome to attend.
- Fundraising Update: Alyssa
 - Currently in the process of determining big needs from school to assess what we need to raise money for. Working with teachers and staff to determine these needs.
 - Fundraising committee also trying to determine parents in the school community with connections to large companies and local businesses to help make a connection for us. Email cookwisshsa@gmail.com with subject line Fundraising.
 - Box Tops - Keep sending them. Funds from this for this year going to support 5th Grade Ballroom Dancing.
- Volunteering Update: Elyse
 - Green committee event was first/only major volunteer need in Sept. Went well.
 - Some upcoming needs: Pretzel Day, Moving Night, Harvest Festival (all SignUp Genius links are on FB and on cookwissahickonhsa.com/volunteering). You can also find links to how to get clearances here.
 - Need to get more emails for parents in each class for classroom parents to reach out.
 - Suggestion: Have Classroom Parent Heads/Committee send letters home to parents via homeroom teachers asking families to provide the best email address for classroom parents to contact them. (Mr. Lowe explained the school cannot provide emails - HSA has to ask for parents to opt in for this particular program)
 - Morning Schoolyard Volunteers needed (Signup Genius link on FB page and CW HSA website). Needs to be updated with specific posts for parents—certain areas of playground and with October and ongoing dates. Parents who volunteer are just there to ensure no one leaves or comes in who shouldn't be there. Not there to discipline.
 - Need more volunteers for Robotics and Ms. Brown - Ashley to follow up
- WSC Update: Julie M.

- Green Your Home and Community Event was great success. Best turn out yet of volunteers and school community as a whole.
- Invite for anyone interested in being part of WSC Grants Committee - meeting 10/11. Location and time TBD. Email wissahickonsustainability@gmail.com if interested
- Invite to attend general meetings: Every third Tuesday at 6:30 at Foodery **or** Every third Wednesday at 4pm at Cook-Wissahickon - having two meetings to accommodate parents who can only make late meetings and teachers who can only make early meetings.
- Open Discussion: Questions/Concerns
 - Past Concerns Update:
 - Alternative locations: Still would like to offer later time on alternating months for parents who can't make 5pm meetings. Library only available Weds. at 6pm. Concern about changing date, time, and location. Suggestion to look into Northern Homes, too. Mr. Lowe said school only given 16 hours per year to have building open - includes back to school night, meetings, concerts/plays. But suggested that because school has to offer night conferences one night of the report card conferences, we can have November meeting on 11/8 as planned from 6:30 - 7:30 b/c school will be open for conferences. That is plan for Nov. Alyssa to look into alternate location for Jan offsite meeting on same day/time.
 - Schoolyard Gate on Righter: Fixed
 - Crossing Guard: Police Officers Still Covering
 - School Nurse: We Have a Nurse
 - New concerns:
 - Learning Support Leveling: Mr. Lowe confirmed we lost a special ed teacher - went from being considered to need 3 to needing 1.2 so we have two now. Teachers moved around. One contract employee lost. One special ed/learning support teacher moved to Autistic Support. Two teachers now reshuffling student schedules. All should now be resolved. If concerns still exist, Mr. Lowe said they will be dealt with on individual basis with families.
 - Bathroom Policy: Some concern expressed by parents that current bathroom policy is restrictive and causing students stress about not being able to use bathroom when needed. Mr. Lowe spoke to say this isn't a new policy, it's enhanced. Times are limited to ensure safety and that students aren't alone in halls or bathrooms, but said students have ample opportunity to use the bathroom. They are open 8:15-9:15, 10-10:15, all lunches (11:15-1:30), 2-2:15, and end of school. If parents have a concern or specific medical issue, contact teachers first. If no response or concern with response, contact dean of student. If resolution still not reached, contact principal. Mr. Lowe ensured that any students with medical issues and in emergency situations will be accommodated.
 - Swearing in of CW Board by PHSC
 - [Treasurer's Report](#): Elisabeth C.
 - Current balance: \$9,518.51
 - Paypal (NUT Day, HSA Dues, Pretzels, Uniforms, Other): +2556.00/ Fees: -99.36
 - Expenses: BTS Night Dinner (-400), Envelopes and Supplies for HSA (-438.86), Projector Screen (-264.99)
 - Cash Income: 2723 (NUT Days, HSA Dues)

Meeting adjourned 6:15